

2006
4th Quarter Report
April 1, 2006 – June 30, 2006

Montgomery
COMMUNITY TELEVISION, INC.

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Montgomery Community Television

Quarterly Report

April 1, 2006 – June 30, 2006

OUTREACH/ADVOCACY

Access Montgomery engaged in a number of activities to raise awareness of its mission, services and benefits to the community.

Community Events

Take Your Kids to Work Day

Dozens of excited and energetic children descended on Access Montgomery's booth at the County's Department of Human Resources annual 'Take Our Kids to Work Day.' This was AMTV's first display of its branded booth materials and the exciting and successful creation of on-the-spot community promos for the channels.

In the County's production studio, Access Montgomery crew taped 20 children, singly and in groups, from which they read prepared scripts from the teleprompter on voting, healthy eating, and general 'Access Montgomery – Your Community. Your Voice.' promotions. The promos were shot in frames utilizing the existing EventNet graphics with the new channel branding. Music and voiceovers were added in post-production and 11 evergreen promos resulted from the event.

Montgomery County Public School Media Festival

The Montgomery County Public School Media Festival, held at the AFI Theatre in Silver Spring, provided an opportunity to set up a booth for two days in a high traffic area at the widely publicized festival where junior high and high school media students had the opportunity to learn more about the channels from community project managers staffing the table. Students interested in learning more or signing up for classes completed information cards which were followed up with calls from Community Project Managers. The event resulted in several new registrations for orientations and subsequent production classes.

Youth Expo

At the Youth Expo held at the Black Rock Community Center, Access Montgomery had the opportunity to set-up a booth to answer questions about TV production and distribute brochures to interested youth. The event, although only several hours long, resulted in multiple requests for information and served as AMTV's first direct representation at a community event in the Up County area.

Community Partnerships

Charles W. Gilchrist Center for Cultural Diversity

The partnership with the Gilchrist Center for Cultural Diversity in Wheaton was officially launched in June with a special event for the press. Special guests included Montgomery County Council Vice-President Marilyn Praisner, Montgomery County Cable Communications Administrator and State Delegate Jane Lawton, Suzan Maher, Program Manager III of Montgomery County Recreation Department, and Elizabeth Ortega-Lohmeyer, Gilchrist, Center Director. A primary outreach and target audience for the launch and initial activities included middle and high school students in the Down County area who are already taking television production classes. The first two-week workshop offered at the Gilchrist Center in June focused on documentary production and was geared toward youth with some previous production knowledge. A second two-week workshop on video blogging for youth without prior experience will be offered in August. The programs resulting from both workshops will air as part of the Community Closeups series on Access Montgomery.

Community Production Grants

Smithville School

Several community organizations and non-profits requested Access Montgomery's support in partnering to receive grants for youth-related projects. Client Services co-wrote a 'Save Our History' grant proposal with the Smithville School to create a story-telling project teaching at-risk youth to use television as a tool for use in ultimately creating a museum in this historic Colored school in the Colesville area. A decision is expected in September.

Gandhi Brigade Youth Media

Access Montgomery provided grant support to the Silver Spring-based Gandhi Brigade Youth Media in creating a project called "Finding Our Turf." Video production will be taught to and used by youth to document use of and reaction to the experimental artificial green space in the redeveloped Silver Spring downtown area. A decision is expected in September.

Non-Profit Initiatives

Seeking new and different approaches to help community members connect, Access Montgomery hosted an innovative and fun event called Speed Dating: Production Style – a social mixer designed to bring together Access Montgomery producers with members of the Montgomery County non-profit community. The evening event held in Studio A was designed to help AMTVs producers learn valuable lessons about how noncommercial television can advance community collaboration and promotion. All of Access Montgomery's producers received an e-mail invitation and description of the evening with nearly 20 signing up to attend. Fifteen invited non-profits in search of a potential TV production partner attended ready with promotional materials and sales pitches hoping to attract an interested and available producer. Several 'matches' resulted from the event as well as valuable new contacts. In addition to the 'dating' portion of the event, the evening also included a brief training presentation on the powerful potential of public access television for non-profit organizations.

EventNet

A total of 49 organizations used this service during fourth quarter.

Access Montgomery	Montgomery College
African-American Health Program	Montgomery County Child Care
Alice Ferguson Foundation	Montgomery County Government
Arts & Humanities Council	Montgomery County Health Human Service
BlackRock Center for the Arts	Montgomery County Public School
Brooke Grove Retirement Village	Montgomery County Recreational Department
Casey Community Center	Mulitz-Gudelsky Theatre Lab
Computer Learning & Resource Center	NAACP
Damascus Theater Company	National Center for Children & Families
Drive2Survive	National Institute of Vehicle Dynamics
Food Drug Administration	Office of Juvenile Justice Department
GapBuster Learning Center	Old Blair Auditorium Project
Germantown Leadership Forum	Olney Theatre Center
Gilchrist Center for Cultural Diversity	Peoples Church
Good Knight Organization	National Association of People with AIDS
Holy Ghost Revival Church	Rockville Community Nursery School
Hospice Caring, Inc.	Rockville Chamber of Commerce
Howard Community College	Suitland Fest Community Development Corp.
JVC Productions & Bobby Express Co	St. Jude AME Church
John F. Kennedy High School	Temple Shalom
Laurel Mill Playhouse	The Treatment and Learning Center
Maryland Association of Christian Home Educators	Washington Regional Transplant Consortium
Maryland National Capital Park & Planning	WINGS (Women in Need of Guidance and Service)
MASMD	The Women Network
MCPS Schools Safe & Drug Free	Zenith Gallery

Media Coverage

Access Montgomery received coverage in the following newspaper during fourth quarter.

- “Ofrecen talleres audiovisuales para la comunidad hispana,” Washington Hispanic, 6/16/06

Member/Person Status

Access Montgomery has a total of 2740 active members. This total includes both the number of member-guide and member individuals to date. *[Note: due to changing definitions and policies of members, figures for this table will fluctuate from quarter to quarter]*

Person Status and Type

Person Type	Active	Inactive	Suspended	Grand Total
Associate	1	1	0	2
ExecProducer	2	0	0	2
Member	660	1,013	1	1,674
Member-Guide	2,080	10	0	2,090
Presenter	86	3	0	89
Prospect	17	0	0	17
Prospect UR	1	0	0	1
PSClient UR	1	0	0	1
Training Wait	28	147	0	175
Undecided	50	239	0	289
Grand Total	2926	1413	1	4340

Change in Person Status	Active
Members Gained	29
Members Lost	**N/A

New Contacts

Access Montgomery made several new contacts this quarter generating a total of 29 new persons who made a connection to the organization.

These are individuals who have initiated contact with Access Montgomery before becoming involved. It is our goal that these individuals will later become

members and active in the organization. *[Note: due to changing definitions and policies of members, figures for this table will fluctuate from quarter to quarter]*

Person Type	Total			
Associate	1			
Member-Guide	3			
Presenter	10			
Prospect UR	19			
Student	1			
Training Wait	37			
Undecided	20			
Grand Total	91			
To Date	Qtr 1	Qtr 2	Qtr 3	Qtr 4
New Contacts	110	17	33	91

****Note: Members Lost information is not attainable. Membership renewal deadline date was extended to September 30, 2006 from which this number is based.**

TRAINING

New approaches in the modular design training curriculum are showing good results. Attendance at Orientations and Introduction to Video Basics classes has been high. This modular design

allows potential students to learn more about production track possibilities before making a decision to commit to a particular area of production.

First Graduates from New Training Curriculum

The first students completing the newly reorganized training programs began producing access programming in Q4. Early results of the new modular course structure are encouraging as students seem to maintain energy and momentum from shorter class cycles. Several students have immediately jumped from training directly into the production process and have become active volunteers.

Equivalency testing is showing successful results, especially as outreach to high school TV production students has increased. This has resulted in several high school students joining the volunteer ranks in this quarter – one of whom has signed on to become a one-year intern starting in September.

Certifications

Individuals certified during the fourth quarter totaled 181. The charts indicate how many people were certified in each area, total number of certifications to date, and total number of active members who are certified in all areas.

New Certifications	
Certification Code	Total
C-BoomWireless	2
C-Fproducer	3
C-Ftech	5
C-Intro	20
C-Orientation	54
C-PEditFCP	12
C-Pproducer	4
C-SAD	2
C-Scamera	12
C-SCAudio	8
C-SCCG	8
C-SCSwitcher	8
C-SCVT	8
C-Sdirector	2
C-Sfloor	12
C-Sproducer	9
C-Sprompter	12
Grand Total	181

Total Certifications	
Certification Code	Total
C-BoomWireless	2
C-DVCPRO Cam	12
C-Fproducer	413
C-Ftech	379
C-Intro	593
C-Orientation	618
C-PEditFCP	143
C-Pproducer	128
C-SAD	81
C-Scamera	198
C-SCAudio	187
C-SCCG	187
C-SCSwitcher	180
C-SCVT	179
C-Sdirector	78
C-Sfloor	104
C-Slighting	147
C-Sproducer	177
C-Sprompter	181
Grand Total	3,987

Total Certifications Actives	
Certification Code	Total
C-BoomWireless	2
C-DVCPRO Cam	8
C-Fproducer	300
C-Ftech	265
C-Intro	409
C-Orientation	424
C-PEditFCP	136
C-Pproducer	123
C-SAD	64
C-Scamera	147
C-SCAudio	138
C-SCCG	138
C-SCSwitcher	133
C-SCVT	132
C-Sdirector	61
C-Sfloor	85
C-Slighting	114
C-Sproducer	140
C-Sprompter	134
Grand Total	2,953

Training Classes and Capacity		
Classes/Workshops	Number of Classes	Total Capacity
BoomWireless	1	
Field Producer	2	16
Field Tech	2	16
IntroVBasics	3	50
MiniDoc	1	12
Orientation	3	50
Post Edit FCP	1	11
Post Prod FCP	1	25
Studio Basic	2	6
Studio Ctrl Rm	2	6
Studio Dir 5w	2	3
Studio Prod	1	11
Grand Total	21	206

PRODUCTION FACILITATION

Diversity-focused Programming

Spanish-language programming resulting from Access Montgomery's coverage of the Latino Health Initiative began airing on the channels in Q4. Two programs focus on specific health issues of greatest concern to the county's Latino population. The programs offer information on prevention and treatment.

In addition to new programming in additional languages, Access Montgomery produced the channels' first-ever closed-captioning programming for the hearing impaired. 'Protecting Your Right to Vote: A Town Hall Meeting' presented by Congressman Chris Van Hollen. This Access Montgomery live-to-tape switched field production is being shown on the channels as a lead up to votes in both the House and the Senate on renewal of the 1965 Voting Rights Act.

Studio Productions

In the studio, technical support was provided for over 100 productions, including public access, government production services and internal production services. Preparation continues for transition to a fully digital control room with finalization of the capital replacement request. Replacement of the white cyclorama in studio A with a new one was accomplished.

Facilities

In Facilities, there have been a number of new programs which has resulted in an increase in dub requests for guests. Access Montgomery continues to teach access users how to dub to DVD. Also, external drives have been assigned to new producers for editing.

Member Communication

Access Montgomery hosted an Open House as an opportunity for all members to informally meet the community project managers and training team. The evening event in the Client Services area included light refreshments and was attended by several dozen Access members and staff.

Sports Internship

Access Montgomery's first sports-focused internship launched in Q4 with the arrival of Mark Davenport who is studying broadcast journalism at the University of Georgia. The unpaid internship provided an opportunity for Access Montgomery to develop new relationships in the local sports community. In addition to preparing for coverage of the Cal Ripkin Sr. Collegiate Amateur College All-Star and playoff games, Mark created his own program called 'Beyond the Bleachers' which will include several episodes of behind-the-scenes local sports stories. All internships require students to become certified in at least one production area during their program.

Hometown Video Judging

Three groups of staff and volunteers participated in judging of the 'Access Television Professional Promos' category submitted for consideration in the Hometown Video Awards. The annual event presents an educational opportunity for judges to get a glimpse of some of the best work going on at other access centers around the country.

Number of new projects, number of completed projects

There were a total of 27 projects started this quarter, 139 active projects and two projects completed by the end of the quarter.

New Projects

Projects Started This Quarter	
Project Status	Total
Active	27
Cancelled	0
Completed	0
Stalled	0
Total	27

Projects Started During Each Quarter				
Project Status	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Active	17	16	38	27
Cancelled	1	0	1	0
Completed	2	2	5	0
Stalled	0	1	0	0
Total	20	19	44	27

Active Projects

Active Projects at end of Quarter	
Production Type	Total
Animation	0
Computer Generated	2
Field	92
Field/Studio	7
Satellite Feed	0
Studio	38
Unknown	0
Total	139

Active Projects at End of Each Quarter				
Production Type	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Animation	0	0	0	0
Computer Generated	1	1	2	2
Field	50	53	82	92
Field/Studio	22	6	7	7
Satellite Feed	1	0	0	0
Studio	47	35	36	38
Unknown	47	0	2	0
Total	168	95	129	139

Projects Completed

Projects Completed During Quarter	
Animation	0
Computer Generated	0
Field	2
Field/Studio	0
Satellite Feed	0
Studio	0
Unknown	0
Total	2

Projects Completed Each Quarter				
Production Type	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Animation	0	0	0	0
Computer Generated	0	0	0	0
Field	13	4	6	2
Field/Studio	1	0	0	0
Satellite Feed	0	0	0	0
Studio	1	2	0	0
Unknown	0	0	0	0
Total	15	6	6	2

Equipment Usage By Group and Type

		Number of Uses	Hours of Use	Dollar Value
P-Checkout				
CAM DVC FLD 10	DVC PRO AJ D400P Camera System	7	104.50	\$5,747.50
CAM MINI FLD 1	Mini DV Camera System Field	28	476.25	\$21,431.25
CAM MINI FLD 2	Mini DV Camera System Field	8	56.75	\$2,553.75
CAM MINI FLD 3	Mini DV Camera System Field	13	393.50	\$17,707.50
CAM MINI FLD 6	Mini DV Camera System Field	5	202.00	\$9,090.00
VCR DVCPRO 230H	VCR DVCPRO For Checkout	16	750.50	\$15,010.00
VCR MINI DV	Mini DV VCR for Checkout AG DV1000	5	146.50	\$2,197.50
Group Totals P-Checkout		82	2,130.00	\$73,737.50
P-Edit				
EDIT E DVC PRO	Edit suite E DVC Pro, RM-450	26	105.50	\$8,440.00
EDIT F DVC PRO	Edit suite F DVC Pro, RM-450	30	144.50	\$11,560.00
Group Totals P-Edit		56	250.00	\$20,000.00
P-NLE				
NLE SUITE A	Non Linear Edit Suite A W/FCP	15	69.50	\$5,560.00
NLE SUITE B	Non Linear Edit Suite A W/FCP	22	97.25	\$7,780.00
NLE SUITE C	Non Linear Edit Suite A W/FCP	21	109.83	\$8,786.67
NLE SUITE D	Non Linear Edit Suite A W/FCP	11	59.00	\$4,720.00
Group Totals P-NLE		69	335.58	\$26,846.67
P-Studio				
CONTROL RM "A"		67	401.00	\$80,200.00
CONTROL RM "B"		25	99.50	\$14,925.00
STUDIO "A"		70	415.58	\$33,246.67
STUDIO "B"		28	113.50	\$5,675.00
Group Totals P-Studio		190	1,029.58	\$134,046.67
Grand Totals		397	3,745.17	\$254,630.84

- *Dollar equivalent of fair market value*

Volunteer Service

During the quarter, dedicated volunteers contributed 2,812 hours of their time to productions.

Total number of volunteers	88
Total times volunteering	462
Total number of hours volunteered	2,812

PRODUCTION SERVICES

Client Services continues to search for ways to connect with the community to create quality Access Montgomery programming on mission-related events and organizations.

Forums

Coverage of community issues forums included Protecting Your Right to Vote: A Town Hall Meeting at the University of Maryland. The nearly two-hour program includes a panel of civil rights experts and elected representatives discussing threats to and protection of the monumental Voting Rights Act of 1965.

In another live-to-tape production, 12 of the county's graduating seniors received scholarships at the annual NAACP Freedom Fund Awards Dinner. The event was attended by the County Executive and nearly all members of the County Council.

Community Events

In its continuing efforts to build new community relationships, Access Montgomery worked with crews to cover and produce programming on important local events. Coverage of the 'Community Response to Youth and Gang Violence,' a family fair held at Blair High School, required just several hours of work for an ENG crew accompanied by a Community Project Manager and resulted in a short program focusing on steps toward preventing gang violence.

Coverage of the annual Long Branch Charity Basketball Tournament provided an opportunity to create a non-traditional sports program with highlights of activities in the culturally diverse Long Branch community.

Additional production services were provided for Heritage Day and Freedom To Connect forum.

Montgomery County Arts and Humanities Council Grants Video

In fulfilling a commitment to the Montgomery County Arts and Humanities Council, production began of a multi-part series designed to outline and promote the Council's efforts to educate artists, musicians and performers on how to apply for and successfully receive grant funding for their projects.

This multi-media approach to the arts community not only provides a non-traditional approach to a standard process, but will result in interesting and informative arts education programming for the channels. The series included success stories of artists who have received grant funding for such projects as cross-cultural story-telling and launching public musical performances among others.

In Studio

Production services were provided for monthly productions of Coming Attractions and Business Matters, weekly production of 21 This Week and Montgomery Week in Review. Regular production of the client-produced program A New Me continued on an as-needed basis.

As part of the Government Services Contract, provided studio coverage of thirty-four events from the County Office Building this quarter. This included the yearly budget sessions and two non-council events of which included the planning board hearing and the WMATA hearing. These 34 events totaled 141.5 hours of production.

In the Field

There were 35 ENG events including a new show, “Justice for all” and the revival of an old show called “Did You Know?” which has been out of production since last year. These 35 events totaled 216.5 hours of production. There was one EFP production this quarter, “A Town Hall Meeting” which was held at Herbert Hoover Middle School.

Tape Library

Work continues in the tape library with logging and compiling. Inventory of equipment was taken of that needs to be retired. New computers for the logging stations and the office have arrived as well as new logging software and printers for each station.

Post Production

Post production was provided for:

“**Coming Attractions**”- monthly arts and entertainment program:

Edited AFI Silver Minute segment by matching a voice-over to graphics.

Edited Event Calendars that listed community events over a moving background and added music.

Edited bumpers and joiners to intro guests coming up on the show.

Edited Video Profile segments.

Created full-page graphics for teases and interviews.

Operated Deko during production.

“**21 This Week**” - weekly public affairs program:

Edited video roll-ins of topics to be discussed during a segment.

Created full-page graphics of topics discussed.

Operated Deko during production.

Performed Assistant Director responsibilities during production.

“**A New Me**” – weekly client program:

Built graphics used in live-to-tape productions.

Edited studio footage and field footage to complete a 30 minute show.

“Montgomery Business Matters” – monthly news & informational show:

Edited 15 sec. Show open.

Created calendar of events on moving background.

Created two sponsorship ads.

Edited entire program for web casting.

Additional post production services included:

- Working with a number of public access users to create 30 second opens and video segments for their shows and created graphics for live-to-tape productions.
- Editing Producer Promos that incorporated the new Access Montgomery look.
- Editing programs that showcased the partnership between the Gilchrist Center and Access Montgomery.
- Editing 30 minute shows highlighting the Montgomery County Hall of Fame.
- Editing 13 minute packages that highlighted the NAACP luncheon.

Programs Completed and Released for the Quarter			
21 This Week	7-Apr-06	0:28:50	Host: Casey Aiken Panel: Stan Gildenhorn, Kevin Igoe, Steve Kreseski and Mike Gildea Topic: Ehrlich vs. General Assembly; 60 Second Smack Down: Doug's Running Mate; Planning Board Fiasco; Mass. & Health Insurance
21 This Week	21-Apr-06	0:28:50	Host: Casey Aiken, Panel: Stan Gildenhorn, Liz Rubin, Robert Smith, Susan Heltemes Topics: Steel vs. Polls; Student Credit & Protest Rally; 60 second Smack Down; General Assembly Winners & Losers; Electric Rates; Planning Board
21 This Week	28-Apr-06	0:28:50	Weekly Half-Hour Public Affairs...National, State and Local Political Issues.
21 This Week	5-May-06	0:28:50	Host: Susan Heltemes Panel: Fred Evans, Steve Kreseski, Joyce Tehres, John Hurson Topic: Immigrant Rally, Duncan Running Selects Running Mate, Berlage Out, Lerner In, Legislative Show Down
21 This Week	12-May-06	0:28:50	Host: Casey Aiken, Panel: Susan Heltemes, Cynthia Rubenstein, Liz Rubin, Doug Bregman
21 This Week	19-May-06	0:28:50	Host: Susan Heltemes (in for Casey Aiken) Panel: Stan Gildenhorn, Tom Reinheimer, Henry Hailstock & Bob Smith Topics: G'burg Day Laborer Center, 7 Locks Elementary, Ehrlich Ad bill & taxpayers & Brown, Simms who's next?
21 This Week	9-Jun-06	0:28:50	Host: Susan Heltemes Panel: Stan Gildenhorn, Liz Rubin, Cynthia Rubenstein & Bob Smith Topics: Govenor vs. Legislature; Gay Marriage; Free Speech & Lighting Round
21 This Week	23-Jun-06	0:28:50	Host: Casey Aiken, Panel: Bob Smith, Susan Heltemes, Henry Hailstock, Julie Klingenstein Topics: Bob Smith Controversy, Duncan Drops Out of Race, Veto Hearing, Metro Music
21 This Week	29-Jun-06	0:28:50	Host: Susan Heltemes, Panel: Leroy Warren, Liz Rubin, John Hurson & Joyce Tehres Topic: Supreme Court, Senate Vote, Ehrlich's Running Mate, Duncan
A Community Response to Youth Violence and Gangs	11-May-06	0:06:16	Silver Spring and Wheaton Youth and Family Fair at Blair HS addressing youth violence and gangs
Affordable Housing Conference of Montgomery County 2006	7-Jun-06	0:58:00	15th Annual Affordable Housing Conference of Montgomery County
Best Practices in Business	17-Apr-06	1:15:30	
Education Forum on Beltway Widening & Transit Plans	6-Apr-06	1:29:31	Video coverage of Education Forum on Beltway Widening & Transit plans, sponsored by League of Women Voters.
Making Your Business Profitable	24-Apr-06	1:11:02	
Montgomery Business Matters	19-May-06	0:29:05	Hosts: Rich Parsons, Robert McGlotten Guest: David Ederley, Dir. Dept. Economic Dev., Charles Atwell, Owner, Innovative Business Interiors, Murray Horowitz, Dir. & CEO, American Film Institute Silver Theatre and Cultural Center
Montgomery Business Matters	19-May-06	0:26:50	Host: Richard Parsons, Robert McGlotten Guest: Nancy Floreen, Montgomery County Councilwoman At-Large, Katie Knowlin, Montgomery County, Minority & Female Business Affairs. Episode 2 has a promo on Facil Tape # 4346.
NAACP 2006 Annual Freedom Fund Dinner	24-May-06	0:17:18	Highlights of Annual Freedom Fund Dinner awarding scholarships to MCPS High School Seniors. Various comments from county leaders on the importance of the NAACP in Montgomery County.
Protecting the Right to Vote: A Town Hall Meeting	20-Jun-06	1:46:39	A Town Hall meeting to discuss the Voting Rights Act, threats, history, etc.
Underage Drinking Community Forum	12-Apr-06	1:30:00	Start Talking Before They Start Drinking Forum hosted by Montgomery County.

DISTRIBUTION

Access Montgomery revised and prepared for the Application for Channel Time, scheduled to begin in July. The design and mailing to clients was done to coincide with the new model of Access Montgomery coordinating and processing of applications by Client Services and advising the Programming Area for scheduling and tape placement.

New program and channels' promotional spots and public service announcements aired regularly on both channels.

The videotape library was streamlined to mainly include active licensed programs, promotional spots, and public service announcements that are listed and labeled in the Facil database.

The semi annual presentation by live satellite signal of the weekend long World General Conference of the Church of Jesus Christ of Latter-day Saints was presented on AMTV19 in April. This conference is much awaited by a significant Montgomery County population and has appeared for several years on AMTV channels.

NASA TV continued to be presented in many overnight and morning hours on AMTV 21. AM's service of NASA TV presentation provides the only opportunity for many County residents to follow this programming. Many conferences and reports were included in addition to tracking of Space Station activities and preparation for the next Space Shuttle mission.

Programming Analysis

Programming Analysis			
	Hours Played	Number of	Number of Different Programs Played
First Run	711	1,192	1,192
Repeat	994	5,132	781
Total of First Run+Repeat	1,705	6,324	1,973

Program Analysis Event Net		
Program Title	Hours	Number of
EventNet 19	1,333	1,141
EventNet 21	23	1,218
VBB/Washington Ear	0	0
Grand Total	1,356	2,359

Real Programming by Channel, by Origin and by Category

Channel	Total Hours
19	816
21	889
Grand Total	1,705

Origin	Total Hours
MCT Access	632
Mont. County	214
Maryland	34
Non-Local	315
Metro	380
MCT	0
MCT Training	74
MCT Prod Svs UR	16
Prod Svs CCM	16
Grand Total	1,705

Category	Total Hours
Arts	175
Community	71
Educational	55
Ethnic	61
Growth	80
Health	436
Humanities	11
Inspirational	346
Promotions	6
Public Affairs	54
Science	7
Sports	2
Youth	1,705
Grand Total	1,705

ADMINISTRATIVE

Department Reorganization

The internal reorganization of departments was fully implemented in this quarter. Despite the fact that Client Services has been in existence since Q2, the process of transitioning responsibilities to different people and departments is still underway, and in some cases, is just beginning. Although the pace may seem slow, this deliberate and thoughtful process is necessary in order to minimize disruption of normal production and work flow for both staff and volunteers.

The handover to Community Project Managers of the studio and field production consultation processes from what was formerly the Training Department to client services was instituted and completed in Q4. Production paperwork, forms and guidelines were revised and are now in use in the studio and field consultations between Community Project Managers and clients. Clients work directly with Community Project Managers to map out production plans in both field and studio. Scheduling of all resources is now coordinated directly between clients and their Community Project Managers.

Additionally, a similar handover also took place between Programming and Client Services. A letter from both Client Services and Programming was sent to all presenters and producers along with a programming packet with information and required paperwork for submitting programs, series and applying for channel time. In the next programming cycle, this outreach function will be carried out solely by Client Services furthering the relationship between Community Project Managers and program presenters.

Development and testing of another important internal process was completed. In order to streamline and systematize the entry and tracking of incoming and in-house production tapes, the 'tape process' which began in Q1 '05 was further developed and beta tested to refine the system. By creating this formalized 'tape process', one of the most crucial elements of work at Access Montgomery is now a tangible and trainable part of daily operations. Introduction and implementation of the process will be introduced to the entire staff in July.

Employee Development

New approaches in Access Montgomery's production of community events have resulted in indirect opportunities to train Production Technicians in new skill areas. Assigning crews to work in ENG style, although not covering news, has not only provided training for the techs, but also allows Access Montgomery to have a greater presence in the community despite the fact that a news outreach no longer exists. Community events where AMTVs crews provided ENG coverage included the annual Long Branch Charity Basketball Tournament and the Family Fair in Response to Youth and Gang Violence at Blair High School. Coverage resulted in programming for the channels and even provided an opportunity for one PT to crossover into the role of a producer expanding his knowledge in a new area of television production.

Staff Chart

Administration

Executive Director Richard Turner
Executive Assistant Alice Gordon
Human Resources Manager.....Roxanne Dinh
Accounting Director Debbie Billings
Bookkeeper Lynda Gruver
Administrative Assistant Kimberly Parks
Scheduler Dee Willett

Supportive Services

Technical Support Services Director Don Katzen
Programming Manager Stuart Garfinkle
Programming Specialist Demetrius Sykes
Media Resource Technician Manager Randy Debnam
Media Resources Technician I..... Jimmy Albert
Media Resources Technician II..... Ally Potter
Media Resources Technician III..... Isaac Asare
Playback Supervisor Bernard Dowell
Playback Operator Cy Gardner
Equipment Technician Isaac Wesley

Client Services

Client Services DirectorLaura Randall Cooper
Community Project Manager (Team Coordinator) Kimberly Watkins
Community Project Manager Jennifer Harris
Community Project Manager Jasmine White
Producer Rodney Bryant
Instructional Designer Michael Camillo
Trainer Larry Merewitz

Research, Evaluation and Development

Research, Evaluation & Development Director Patricia Stewart
Public Relation Specialist Kathleen Fiske